Submitted by: Chairman of the Assembly

at the Request of the Mayor

Prepared by:

Information Technology

For reading:

June 22, 2010



ANCHORAGE, ALASKA AR NO. 2010-193

A RESOLUTION OF THE ANCHORAGE ASSEMBLY APPROVING THE UPDATED RECORDS RETENTION SCHEDULES FOR THE OMBUDSMAN, POLICE AND FIRE RETIREMENT, AND TRANSPORTATION INSPECTION, AND THE NEW RECORDS RETENTION SCHEDULES FOR THE ANCHORAGE FIRE DEPARTMENT, THE SAFETY DEPARTMENT, AND THE PUBLIC FINANCE AND INVESTMENTS DIVISION, IN ACCORDANCE WITH MUNICIPAL POLICY AND PROCEDURE 52-2.

WHEREAS, The Departments listed above have updated or created their Records Retention Schedules; and

WHEREAS, in accordance with Municipal Policy and Procedure 52-2, the Records Management Officer has reviewed the Records Retention Schedules and forwarded them for review and approval to the Municipal Archivist, Clerk, Internal Auditor and Controller; and

WHEREAS, the Municipal Archivist, Clerk, Internal Auditor and Controller have reviewed and approved the Records Retention Schedules, and

WHEREAS, the approved Record Retention Schedules are available in the Records Management Office for review by the Assembly,

NOW, therefore, the Anchorage Assembly resolves that the Records Retention Schedules as submitted, reviewed and approved in accordance with Municipal Policy and Procedure 52-2 are hereby approved.

PASSED AND APPROVED by the Anchorage Municipal Assembly this day of Jane, 2010.

Mair

Municipal Clerk

ATTEST:

Content ID: 009111

Type: AR_AllOther - All Other Resolutions

A RESOLUTION OF THE ANCHORAGE ASSEMBLY APPROVING THE UPDATED RECORDS RETENTION SCHEDULES FOR THE OMBUDSMAN, POLICE AND FIRE RETIREMENT, AND TRANSPORTATION INSPECTION, AND

Title: THE NEW RECORDS RETENTION SCHEDULES FOR THE ANCHORAGE FIRE DEPARTMENT, THE SAFETY DEPARTMENT, AND THE PUBLIC FINANCE AND INVESTMENTS DIVISION, IN ACCORDANCE WITH MUNICIPAL POLICY AND PROCEDURE 52-2.

Author: allena Initiating _{|T} Dept:

Date 6/3/10 4:05 PM Prepared:

Director Gail Turner (Acting) **Name:**

Assembly

Meeting 6/22/10

Date:

Workflow Name	Action Date	Action	<u>User</u>	Security Group	Content ID
Clerk_Admin_SubWorkflow	6/11/10 1:48 PM	Exit	Nina Pruitt	Public	009111
MuniManager_SubWorkflow	6/11/10 1:48 PM	Approve	Nina Pruitt	Public	009111
CFO_SubWorkflow	6/11/10 1:43 PM	Approve	Lucinda Mahoney	Public	009111
IT_SubWorkflow	6/4/10 12:51 PM	Approve	Gail Turner	Public	009111
AllOtherARWorkflow	6/3/10 4:12 PM	Checkin	Toby Allen	Public	009111